

DEPARTMENT OF THE ARMY  
HEADQUARTERS, UNITED STATES ARMY MATERIEL COMMAND  
5001 EISENHOWER AVENUE, ALEXANDRIA, VA 22333-0001

AMC REGULATION  
NO. 25-72

1 November 2001

Information Management

CHIEF INFORMATION OFFICER (CIO) CORPORATE COUNCIL CHARTER

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1. **PURPOSE.** This Charter prescribes membership and responsibilities for the U.S. Army Materiel Command (AMC) Chief Information Officer (CIO) Council. The Council is established as a permanent executive forum for management and improvement of AMC community Information Management and Information Technology (IM/IT).

2. **MISSION.** The primary role of the council is to facilitate an AMC virtual enterprise, encompassing the warfighter, industry, academia, and other government partners. The council will:

a. Provide advice to AMC on the full spectrum of pertinent IM/IT business matters.

b. Oversee and ensure AMC compliance with all applicable Federal, Department of Defense (DOD), and Army Director of Information Systems for Command Control, Communications and Computers, guidance and regulatory directives; i.e., the Clinger-Cohen Act.

c. Coordinate with, and provide technical consultation to, AMC Boards including the Operational Board (OBOD), the Acquisition-Engineering Information Board (AIB), the Technology Generation Board and the Support Board.

d. Serve as AMC auxiliary to Army CIO Executive Board.

### 3. **FUNCTIONS.**

#### a. Management Oversight:

(1) Review, approve and ensure alignment of IM strategic objectives with AMC strategic business goals, standards, policies and procedures.

(2) Resolve policy and procedure issues among the CIO community.

(3) Ensure IM programs/systems are aligned to support AMC enterprise-wide initiatives, such as the Wholesale Logistics Modernization Program (WLMP), Integrated Digital Environment (IDE), Simulation and Modeling, Paperless Acquisition, etc.

(4) Identify/resolve issues related to CIO responsibilities.

(5) Ensure coordination and integration of requirements for projects, initiatives, and systems outside the AMC community, to include DoD, Army, industry, and other business groups as required.

(6) Conduct studies, analyses and evaluations to provide recommendations.

(7) Complete other tasks requested by the AMC CIO.

#### b. Functional Community Relationship:

(1) Enhance oversight and serve as primary systems integrator of IM/IT program requirements across functional business process areas.

(2) Communicate findings to and work with AMC Boards regarding functional community requirements.

(3) Identify opportunities, make recommendations for, and sponsor cooperative use of information resources.

(4) Validate proposed technical solutions against the recognized AMC architecture standards prior to execution.

c. Resource Management (AMCIO-B):

(1) Study and recommend methodology to achieve better IT capital planning, investment, and "up-front" funding across AMC community.

(2) Validate and recommend prioritization of IT requirements.

(3) Provide policy direction for IT resource management, in coordination with DCSRM, with local level execution responsibility.

(4) Study, recommend and support strategies for recruiting, retaining, and training IM/IT personnel throughout AMC.

d. Process Improvement:

(1) Ensure overall compliance for standardized use, management, and control of AMC designated architectures; e.g., Information Systems Architecture (ISA)/Common Operating Environment (COE).

(2) Address pertinent issues affecting AMC's ability to support near and long-term business requirements; e.g., IT security and WLMP.

(3) Address and resolve potential issues with respect to interoperability, information assurance, communications and computing infrastructures.

(4) Promote knowledge management concepts and initiatives throughout the AMC. Identify and resolve issues relating to enterprise knowledge management programs.

(5) Lead AMC Integrated Digital Environment (IDE) initiatives.

(6) Share experiences, ideas and practices, including work process redesign to improve information management as a resource.

(7) Study, develop, and recommend results-based performance measures and best practices that strengthen and optimize links between IM and AMC functional areas.

(8) Study and endorse CIO community-recommended enhancements to safeguard use of electronic business/commerce technologies throughout AMC; e.g., smart cards and other secure devices.

4. **MEMBERSHIP.** The Council consists of voting and advisory/non-voting members. Consultants may be added as required according to subject.

a. Voting Members:

(1) Chairperson of the CIO Council is the HQ, AMC Chief Information Officer (AMCIO).

(2) Chief Information Officer, U.S. Army Research Lab (ARL).

(3) Chief Information Officer, U.S. Army Tank-automotive and Armament Command (TACOM).

(4) Chief Information Officer, U.S. Army Communications Electronics Command (CECOM).

(5) Chief Information Officer, U.S. Army Aviation and Missile Command (AMCOM).

(6) Chief Information Officer, U.S. Army Security Assistance Command (USASAC).

(7) Chief Information Officer, U.S. Army Soldier and Biological Chemical Command (SBCCOM).

(8) Chief Information Officer, U.S. Army Operations Support Command (OSC).

(9) Chief Information Officer, U.S. Army Simulation, Training and Instrumentation Command (STRICOM).

(10) Chief, Information Technology Center, U.S. Army Materiel Command Logistics Support Activity (LOGSA).

(11) Chief Information Officer, U. S. Army Materiel Systems Analysis Activity (USAMSAA).

b. Council Advisors (Non-Voting) members, which include AMC DCSs and Board Chairs, will:

(1) Apprise the Chairperson regarding IM/IT program activities.

(2) Coordinate to further on-going initiatives.

(3) Facilitate the approval process of future proposals.

## 5. MEETING MANAGEMENT.

a. The primary support staff to the Council is the AMC CIO with assistance provided by MSC CIO staffs. Support staff will coordinate with hosting activity ensuring thorough support. This staff will:

(1) Develop, coordinate, and publish agendas,

(2) Compile and publish briefing materials,

(3) Record, finalize and distribute meeting minutes,

(4) Compile and track action item status and provide additional administrative support as required.

b. Meetings will be held on a quarterly basis, or as circumstances and unique requirements warrant, with all principal (voting) members in attendance. Any substitutes will officially speak for the representative members, and must be identified in writing to the Chairperson prior to the meeting.

c. Minutes will be approved for release by the Chairperson, and will include an attendee list and final Action Items. Principal members will review minutes/action items and provide comments and updates to the support staff.

d. Action Item status and responses can be made at anytime by submission to support staff. Approval for Action Item closure rests with the Chairperson.

The proponent of this regulation is the United States Army Materiel Command. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, HQ AMC, ATTN: AMCIO-P, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001.

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